



Conventions and Exhibitions Unit
3rd Floor, 333 Dunsmuir Street
Vancouver, B.C.
V6B 5R4

August 25, 2005

2005 / VCR – 0020

Society for Range Management
445 Union Blvd., Suite 230,
Lakewood, CO 80228-1259

Attention: Ann Harris,

Dear Ann Harris,

Subject: Conferences and Trade Shows with an Official Event Broker

This is in response to your letter of Aug 25, regarding the temporary importation of goods into Canada for an event in the Pacific Region. These goods are authorized to enter Canada for the following event:

Society for Range Management 59th Annual Meeting

Feb 12 – 17, 2006
Hyatt Regency Hotel

Based on the information submitted, goods for your event qualifies as a **foreign organization** under **tariff item 9830**. Under this tariff item, conference materials (i.e., official paraphernalia, souvenirs, printed matter, pens, decorations, etc.) can enter Canada free of duty and taxes providing the **items are not sold or given away to Canadian but are exported.** Any imported goods that remain in Canada are subject to taxes. Your broker will present this entry to account for these goods covered under the remission.

If you are importing any display & office goods, they qualify for temporary importation under the provisions of tariff item 9993., providing you can show proof that **the goods will be exported** at the end of the event, Customs will waive required documentation on a Temporary Admission Permit. If Customs requires a bond for the display goods, your broker will present the required documents to Customs.

To help satisfy Canada Customs that your display and convention goods will be returned back into the U.S., foreign exhibitors importing goods into Canada should first check with U.S. Customs prior to shipping your convention goods in order to determine the conditions under which these goods may return to your country.

Your request for Border to Show clearance is authorized



For your use, I am pleased to enclose a copy of the " Non Resident Meeting Planners and Convention Organizers" guide which details the special Goods and Services Tax (GST) rebate available to qualifying non-resident meeting and conventions. As well, we have enclosed a copy of the " Tax Refund for Visitors to Canada " guide which details the special Goods and Services Tax (GST) as it pertains to non-residents coming to participate in your event. If you have any questions please check out our website at www.cra-adrc.gc.ca and look up forms or call Marjorie Stevens at (604) 691-4742 or fax (604) 691-4178.

Nationals of other countries **may** engage in exhibiting, selling or displaying goods without an employment authorization from Citizenship & Immigration providing they are not selling to the general public. **Direct sales to the public at large are prohibited without a validated employment authorization.** Delegates, attendees, members, employees and award or trip winners are not working. They are considered visitors. Service contractors need work permits and confirmations. Confirmation may be given for supervisory staff but service providers are expected to hire Canadian labor. **Invited foreign speakers do not need work permits or confirmations even if they receive funds in addition to expenses. Event organizers should provide their speakers with a Speaker's Letter of Introduction to present to officials at the border. Invited speakers who have books for sale at the event do not require work permits provided the sale of the items is incidental to the speaking engagement.** Additional information on work permits is available on the CIC Web site at <http://www.cic.gc.ca/english/>

To facilitate Customs procedures at the time of entry into Canada, we suggest a copy of this letter be given to each delegate or exhibitor who is importing goods for this event. In addition, an itemized list of articles giving description, quantity and value should accompany the goods.

Please contact Events On the Move Customs Broker if you have any importation or transportation inquiries and speak with Devin Boquist at 604-647-0130.

Please do not hesitate to contact our office if you have any questions or require further assistance. We are available at (604) 666-1493, or facsimile (604) 666-5237.

Yours truly,

Bob Warnock

Regional Conventions Coordinator, Pacific District

Canada Border Services Agency, 304 - 333 Dunsmuir Street, Vancouver, B.C. V6B 5R4

c.c. Marjorie Stevens – GST Tax Interpretation Office, Vancouver, B.C.
Neil Loewentritt – Canadian Tourism Commission, Arlington, VA
Devin Boquist- Events on the Move Customs Brokers